

**MINUTES (DRAFT)**  
**MEAD PUBLIC LIBRARY**  
**FINANCE COMMITTEE MEETING**  
**Thursday, October 25, 2012**

The meeting of the Mead Public Library (MPL) Board Finance Committee was held on Thursday, October 25, 2012 in the Public Conference Room. Present Committee Members: Mr. Zylman, presiding; Ald. Carlson, Mrs. Johnson, Mr. Nelson and Mrs. Quinn. Unable to attend: Mr. Sampson. Others present: City of Sheboygan Chief Administrative Officer James Amodeo. Present Staff Members: Ms. Winkle and Mr. Zehfus.

1. The meeting was called to order at 2:16 p.m. by Zylman.
2. Zylman determined there was a Quorum present.
3. Nelson **moved** to approve the Finance Committee minutes of September 27, 2012. **Seconded** by Quinn. The motion **passed**. Abstaining: Johnson.
4. Zylman introduced review and possible action on payment of current expenditures, including payroll and recurring expenditures. Nelson **moved** to recommend the Board approve the current expenditures. **Seconded** by Carlson. The motion **passed**.
5. Winkle stated the City Council met on October 15<sup>th</sup> and heard public comment on the 2013 budget. Three citizens addressed the Council about budget matters, two speaking favorably about the proposed library funding.
6. Zylman introduced review and possible action on the “2013 Agreement between Mead Public Library as the Resource Library and Eastern Shores Library System.” The agreement is the same as last year’s with a small incremental index increase that will mean more money for MPL as the resource library. Johnson **moved** to recommend the Board approve the Agreement. **Seconded** by Carlson. The motion **passed**.
7. Zylman distributed a draft Proposed Finance Committee Timeline for Preparing the 2014 Library Budget. Zylman reviewed the timeline with the Committee and discussion followed.
8. Zehfus reported the roof painting project has been completed. The Rocca Meeting Room remodeling project is scheduled for the last week in November. Watson’s Vending personnel will be at MPL October 31<sup>st</sup> to remove the vending machines from Jerry Black’s, install two machines in the new first floor café area, install two machines in the Maas Teen Learning Center and remove the two basement vending machines.
9. Selecting financial benchmarks can be dropped from future agendas.
10. The 2014 Budget will be a topic for future agendas.
11. Zylman confirmed that he will report on the Committee meeting to the Mead Public Library Board when it meets later this afternoon.

12. The date of the next meeting will be November 15th or as needed.

13. Carlson **moved** to adjourn the meeting. **Seconded** by Nelson. The motion **passed**. Zylman adjourned the meeting at 3:00 p.m.